

Employment Opportunities

Job Openings

Grants Management Specialist

Employment Information

- Salary Ranges [pdf]
- CIRM Compensation Policy [pdf]
- Internal Governance Policy [pdf]
- CIRM State Holidays

In order to be considered for open positions at CIRM, you will need to submit a completed State Application (STD. 678), cover letter and a CV or resume that documents how you meet minimum requirements of the specific position.

You may email your application, cover letter, and resume to: jobs@cirm.ca.gov

or Mail to:

CIRM
1999 Harrison Street, Suite 1650
Oakland, CA 94612

The State Application and Instructions are created in Adobe Acrobat format. In order to use this version of the state application, you will need to DOWNLOAD and INSTALL Adobe Acrobat Reader. The latest version of Acrobat Reader is available free from Adobe's website.

CIRM encourages job seekers to apply for specific job openings. Unsolicited resumes not linked to specific job openings will be retained by the CIRM, but applicants are encouraged to monitor the availability of job opportunities on the CIRM website at www.cirm.ca.gov/jobs_RFPs periodically.

The CIRM has an applicant review process and will contact candidates who have applied for specific positions and whose qualifications most closely fit the criteria for the job. If you do not hear from us, we have most likely selected another candidate who more closely meets our needs at this time.

Upon completion of an interview with CIRM, your financial interests will need to be disclosed in writing to ensure a candidate does not have a financial conflict that disqualifies them from being hired at CIRM. The financial disclosure within the interviewing process will not be made public. If you have any questions about the required financial disclosures, contact Legal Counsel Ben Huang at bhuang@cirm.ca.gov.

We appreciate the opportunity to consider you for employment at CIRM.

Equal Opportunity Employer

The CIRM is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

Reasonable Accommodation

If you have a disability and need assistance in applying for a position, please contact Human Resources at jobs@circ.ca.gov.

Proof of Employment Eligibility & Identity

Under Federal Law, the CIRM may employ only individuals who are legally able to work in the United States as established by providing documents specified in the Immigration Reform & Control Act of 1986.

Contact Information

If you would like to contact CIRM regarding questions you may have about employment opportunities please contact us at jobs@circ.ca.gov or call our Chief Human Resources Officer at (510) 340-9150.

Contract Services

RFPs

There are no RFPs at this time.

RFIs

There are no RFIs at this time.

Contact Information

If you would like to contact CIRM regarding questions you may have about contract opportunities please contact us at cschaffer@circ.ca.gov or call (510) 340-9165.

Source URL: <https://www.cirm.ca.gov/about-cirm/employment-opportunities>